



Terms of Reference for the Researcher Training – Working Group

To act as an advisory and consultative forum at key stages of the design and development of researcher training aimed at PGRs, ECRs and Academic Staff. The group will support and contribute to identifying and promoting training good practice and the development of the SPoRT (Salford Postgraduate Researcher Training) and SECRET (Salford Senior & Early Career Researcher Enterprise & Training) training programme submissions and actions arising.

Terms of Reference

1. To discuss and comment on relevant data to identify key findings, gaps and areas that require further action;
2. To identify existing areas of good practice within Schools/PSS/Library and other support services;
3. To propose new training initiatives that will promote good practice in line with the SPoRT and SECRET training programmes and calendar;
4. To provide comment and feedback at key stages of the development of the training programme calendar, ensuring that the training is appropriate, SMART (Specific, Measurable, Achievable, Realistic and Timed) and resourced as appropriate;
5. To share good practice with other internal University providers;
6. Once the training programme (for both SPoRT and SECRET) is complete, to agree arrangements for the delivery and implementation, auctioning as appropriate.
7. Coordinating research training with marketing and recruitment.

Suggested membership to include:

- *Dr Stephen Preece (Chair)*
- *Dr Ursula Hurley - Director of The Doctoral School*
- *Davina Whitnall - Researcher Development Coordinator*
- *Tracy Ireland - PGR Administrator*
- *School PGR Directors or appropriate deputy*
- *PGR representatives*
- *ECR Representatives*
- *School specific training leads and IT Services (by invitation)*
- *Library training representative*
- *Careers training representative*
- *Marketing and Recruitment representative*

Face-to-face meetings (Sept, Dec and March)